

Applicant's Signature: _____

Date: _____

Your application **MUST** be received on or before Friday, June 28, 2019 and include the following:

1. Two 2 letters of recommendation. No more than one from a relative
2. Your High School and/or College Transcript.
3. A Letter of acceptance and/or copy of college application.
4. A Brief Essay of 150 words or less

RE: Why a HARLEM WEEK Scholarship or summer intership is important to you.

On a separate sheet of paper

5. Please write a brief essay 150 words or less indicating your purpose and goals in attending college or why you wish to be a HARLEM WEEK summer intern and attach to your application.

DO NOT WRITE BELOW THIS LINE. FOR GRANTS COMMITTEE USE ONLY.

SPONSORING INDIVIDUAL OR ORGANIZATION: _____

DATE: _____

EVENT SCHOLARSHIP/INTERNSHIP PRESENTED: _____

AMOUNT OF SCHOLARSHIP/INTERNSHIP: _____



For additional information, please contact:
HARLEM WEEK SCHOLARSHIP COMMITTEE
200A West 136th St. • New York, NY 10030 •
or call our toll free number 1-877-427-5364
Attn: Ms. Scott



INTERNSHIP & SCHOLARSHIP APPLICATION FORM



2019 THEME:
**OUR LOCAL HISTORY
CREATES A GLOBAL IMPACT**

For more info call our toll free number 1-877-427-5364
www.HARLEMWEEK.com

INTERNSHIP/SCHOLARSHIP SELECTION CRITERIA:

1. All Applicants must have a MINIMUM 2.50 OR ABOVE GPA
2. Internships/Scholarships are available to the following: graduating high school seniors, GED certificate recipients, trade school applicants, graduating adults, current college students entering graduate school and adults pursuing a first time degree.
3. Applicant must submit 2 letters of recommendation.
4. Preference will be given to applicants who have or are demonstrating community involvement.
5. Applicants requesting scholarships/internships must provide the Committee with evidence of their acceptance to an institution of higher learning or where they are currently enrolled.
6. Our college scholarship/internship financial assistance may be utilized by the student for tuition and/or any other expenses associated with the student's needs i.e books, clothing, educational equipment, travel, etc.

Please carefully answer ALL questions

Return completed scholarship/internship application must be received on/or before Friday, June 28, 2019

to the Scholarship Committee or FAX to: Ms. Scott at 212-862-8745

[Print Clearly](#)

Incomplete applications will not be considered

Name: _____

Birth Date: _____ Sex: M _____ F _____

Address: _____

City: _____ State: _____ Zip: _____

Home Phone: _____ Cell: _____

Email: _____

Father's Name: _____

Occupation: _____

Mother's Name: _____

Occupation: _____

Guardian's Name: _____

Occupation: _____

of persons in your household: _____

Is applicant employed?: Full Time _____ Part Time _____ # of hrs _____

High School or College currently attending: _____

College or Trade School you will/or do now attend: _____

Attach your letter of acceptance or a copy of the school application _____

Please give your last year's grade point average: _____ SAT Score: _____ (if applicable)

Check the grade level you will be entering this fall:

High School: Senior College: Freshman Sophomore Junior Senior

University: Graduate School Trade School:

Interested in receiving: Summer Internship A Scholarship Grant or Both

List any distinctions received by you, while in high school or college: Feel free to use additional paper

List your key skills, special interests and hobbies: Feel free to use additional paper

List community, borough-wide, city-wide, regional or national organizations to which you are now or have been an active member in or volunteered with: Feel free to use additional paper

Summer Internships: (check the area that most fits your interest and skill set)

HARLEM WEEK offers exceptional high school and college students the opportunity to make important contributions as an intern with HARLEM WEEK, Inc. as well as working with some of our key partners, in challenging and rewarding work experiences during the summer months. We seek dynamic students interested in a variety of fields, so that we may best match these students with complimentary possible internship opportunities.

Technology Skills:

- Social Media
- Blogging
- Web Design

Administrative Support Skills:

- MS Office Proficiency
- Excellent Spelling & Grammar capabilities
- Ability to multi-task
- Ability to take notes and transcribe

Event Production Assistance

(Conferences, Indoor/Outdoor Concerts) Skills:

- Strong Organizational skills & attention to detail
- MS Office Proficiency
- Ability to work a flexible schedule

Public Relations Skills:

- Excellent writing skills
- Good communication skills
- Ability to multi-task

*HARLEM WEEK Internships are very much "hands-on" work experiences. We are looking for candidates who are self-motivated, quick learners, have a professional demeanor, the ability to work well in a team environment, be ready to work hard and to deal with complicated tasks.

**For any internship prior experience is helpful.